MEMORANDUM OF ASSOCIATION

1. The name of the Society will be "BELAR".

2. The Permanent address of the Society is: 7/11, T.S.A., 1st Floor, 2nd Lane, Netaji Nagar, West Bengal, India.

3. The aims and objects of the Society are as follows:
   a) To establish homes for the Handicapped children.
   b) To create various activities for the Rehabilitation of disabled children.
   c) To establish Centre for the treatment of disabled children and their families.
   d) To establish medical centre for the ill aged people of the locality.
   e) To organize seminars, conferences about different age, ill reactors.
   f) To give stipends, scholarships, school books to the poor students of the locality.
   g) To establish Balwadi school, night school, library, teaching centre for the benefit of the students.
   h) To establish vocational training centre for self-employment of the poorer section of the youth, school drop out, boys and disabled persons.
   i) To organize village peace corps.
   j) To establish homes for destitute, orphaned and aged invalid persons.
   k) To collect donations and subscriptions to run the Society.

4. To establish co-operative for cultivation, forestry, apiculture etc. for the benefit of the poor people.
   a) To help young men in their physical culture through sports, games, drill, exercise, training camp etc.
   b) To not any other welfare activities which the committee thinks fit by adopting proper resolution.
   c) To construct, maintain, improve, develop and other try build teachers or other works necessary or convenient for the welfare of the society.

The income of the properties of the Society whatsoever derived or obtained shall be applied solely towards the promotion of the objects of the Society and no portion thereof shall be paid or divided amongst or its members by way of profits.

4) The Name, Address and Designation of the persons of the Governing Body are:

1. [Name]
   Address: [Address]

2. [Name]
   Address: [Address]

3. [Name]
   Address: [Address]

Date: 29th Dec 1968
<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Village</th>
<th>District</th>
<th>Occupation</th>
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<tbody>
<tr>
<td>4</td>
<td>Bishan Laskar</td>
<td>Village X</td>
<td>District Y</td>
<td>Amt. Secretary</td>
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<td>Khalsi, West Bengal, India.</td>
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<td>5</td>
<td>Haroon Ali</td>
<td>Village A</td>
<td>District B</td>
<td>Treasurer</td>
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<td>Baragorda, District A</td>
<td>West Bengal, India</td>
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<td>6</td>
<td>Gouri Das</td>
<td>Village C</td>
<td>District D</td>
<td>Amt. Treasurer</td>
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<td>Kochhigram, West Bengal, India.</td>
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<td>7</td>
<td>Archana Dasa</td>
<td>Village D</td>
<td>District E</td>
<td>Leader</td>
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<td>P.O. Zingpur, District F</td>
<td>West Bengal, India</td>
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<td>8</td>
<td>Inshah Ali Bello</td>
<td>Village E</td>
<td>District G</td>
<td>Accountant</td>
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<td></td>
<td>Khalsi, P.O. Hooghly, District H</td>
<td>West Bengal, India</td>
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<td>9</td>
<td>Shyamsal Sanyal</td>
<td>Village F</td>
<td>District I</td>
<td>Accountant</td>
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<td>P.O. Burer, District J</td>
<td>West Bengal, India</td>
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5. We the several persons whose names, addresses, and occupations are herein subscribed, are desirous of being named into the Association in pursuance of this Memorandum of Association.

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Address</th>
<th>Occupation</th>
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<tbody>
<tr>
<td>1.</td>
<td>Seckhwa Bolani</td>
<td>Vill. F.F. Seckwa, Dist.-North, M.M.</td>
<td>Social Worker</td>
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<td>2.</td>
<td>Chyara Nanda</td>
<td>Vill-Chyara, Harippur, P.O.-Singur, 24 P.</td>
<td>Social Worker</td>
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<td>3.</td>
<td>Lok lata Pramanik</td>
<td>Vill.-Jagirchampur, P.O.-Pakumpur, Dist.-</td>
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<td>4.</td>
<td>Rimu Mondal</td>
<td>Vill.-Chowdipur, P.O.-Nalde, Dist.-</td>
<td>Social Worker</td>
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<td>5.</td>
<td>Hara lata Khilen.</td>
<td>Vill &amp; P.O.-Bargeshbhum, Dist.-Howrah, M.M.</td>
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<td>6.</td>
<td>Cemuri Das.</td>
<td>Vill.-Chapur, P.O.-Nasirpur, Dist.-Howrah,</td>
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<td>W.B., India.</td>
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<td>7.</td>
<td>Bulamna Bagumo</td>
<td>Vill &amp; P.O.-Kalypur, Dist.-Howrah, W.B.,</td>
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<td>8.</td>
<td>Momsh Ali Mollah</td>
<td>Vill-Pukuria, P.O.-Murigachi, Dist.-</td>
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<td>Howrah, W.B., India.</td>
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<td>9.</td>
<td>Shyamal Banerji</td>
<td>Vill &amp; P.O.-Pulami, Dist.-Howrah, W.B.,</td>
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<td></td>
<td>India.</td>
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Witnesses:

Signature:
Address:
Designation:
Memorandum of Association

Registration on 22-12-97

Register of Non-Profit Societies

Government of India

[Stamp Seal]
Rules and Regulations
Under Society Registration Act 1860 of 1934

Name: "Belarashtra Women Centre"

Objects: The objects of the Society are mentioned in the memorandum of the Society.

Membership of the Association:

The signatories to the Memorandum of Association & the office bearers of the Governing Body of the Society shall be members of the Society.

The Governing Body may admit to membership any person of any caste, creed or sex who has attained the age of 18 years and agreed in writing to be bound by the Memorandum of Association and regulations of the Society & who in the opinion of the Governing Body will be interested in advancement of the objects of the Society.

It is noted that the power to admit members is the sole and absolute power of the Governing Body and the Governing Body may refuse to admit any person as a member without assigning any reason therefor.

Class of Member:

The following will be the founder member of the Society:

Mrs. Sushodi Barua

Ordinary Member: Any person who believes the objects of the society and agrees to pay $12 as yearly subscription within a period of one year after his selection by the Governing Body as an ordinary member of the society, and thereafter each year within the month of June in eligible for the membership of the society. Any such person if he makes default in paying the said sum or any part of the subscription his name shall be removed from the register of membership of the society.

Cessation of membership: Any member shall cease to be a member:

On his resignation from membership by a letter addressed to the Secretary.
On his becoming insane or insolvent.
On his conviction of any offence in connection with the promotion, formation, management or conduct of the affairs of a Society or of a body corporate, or of any offence involving moral turpitude.

Membership Subscription: All members shall pay $12 only per month as subscription before the first date of every month. If any member fails to pay his subscription by the due date the Secretary may cancel his membership after giving one month notice in writing to pay subscription, shall remain in arrear after the due date shall be debarred from exercising any right and privileges of the membership.

Register of Member: The Society shall maintain a Register of Members containing the names, addresses and their occupation, the date of admission and the date of cessation. The register will be kept open for inspection by members of the Society on request.
Rights and Obligations of the members:
Any member of the Society has the power to attend and be the elected in
any election of the Society.

a) To submit a suggestion for discussion to the Governing Body and
Sub-Committee on any matter,
b) To inspect the accounts of the Society on appointment with the Secretary,
c) To forego his membership after due information in writing to the
Governing Body,
d) To pay his subscription within the prescribed time,
e) Defaulting members shall not be allowed to take any part or vote in a
meeting,
f) Members shall have one vote each.

9. COMPOSITION AND ELECTION OF THE GOVERNING BODY

There shall be a Governing Body consisting of not less than 7 and not
more than 11 members which shall be composed of the President, Vice-President,
Secretary, Assistant Secretary, Treasurer, and members. The office bearers
shall be elected by the Governing Body among themselves.

10. Termination of Membership:
A member of the Governing Body shall cease to be a member if:

a) He resigns by a letter addressed to the Secretary,
b) He absents himself from three consecutive meetings of the Governing Body
   without any leave or without any valid reason,
c) He convicted of any offense in connection with the Society, promiscuous,
management or conduct of the affairs of a Society or a body corporate
of any offense involving moral turpitude.

11. Term of Election:

The Governing Body and other office-bearers shall be elected for a term
of 3 years. All these, however, are eligible for re-election.

Meeting:
The Secretary shall convene all meetings of the Governing Body
at least 7 days notice. There shall be held an ordinary meeting of the Governing Body
or less in social cases at such place and time as President
or the Secretary may determine in which the accounts and reports of the
works done during the proceeding three months shall be submitted by the
Secretary for adoption, new members may be elected and other matters
of importance may be discussed and settled.

Notice and Quorum:
Seven days notice of the meeting specifying the place, time and the general nature of works and business to be transacted shall be
given to every member of the Governing Body. Emergency meeting may be called
on 24 hours notice. More members personally present shall constitute a
quorum for the meeting and if a quorum is not present within 15 minutes
of the time the members present may adjourn the meeting.
14. Procedure of the Meeting: The President or in his absence the Vice-President shall preside over all meetings of the Governing Body and in their absence members present shall elect a Chairman of the meeting. All questions before the meeting will be decided by a majority of votes, each member having one vote. The President or the Chairman shall have a second or casting vote in addition to his own vote in the case of equality of votes.

15. Power and Duties of the Governing Body: The Governing Body shall have general power of supervision and conduct over all the affairs of the Society and in particular shall discharge the following duties:

a) To announce the Annual General Meeting of the Society.

b) To appoint sub-committees with such powers and duties as may be considered necessary or expedient.

c) To accept donations, gifts, subscription, movable or immovable properties for the objects of the Society.

d) To sell, lease, mortgage or otherwise dispose of and deal with all or any part of the property of the Society as deemed necessary or expedient for the purpose of the Society.

e) To keep proper accounts of the Society and to open Bank Account in the name of the Society in one or more of the Banks.

f) To employ, maintain, assist and support workers or other persons for promotion of the purpose of the Society.

g) The Governing Body is empowered to make the bye-laws in consultation with the Board.

h) To take in hand and execute any one or more works or similar works that may help the Society to realize its objects.

16. Bank Operations: The Banking Account shall be operated jointly by any two of the following of the Society:

- President, Secretary, Treasurer.

7. SAFE CUSTODY OF FUNDS AND RECORDS:

The Governing Body of the Society shall be responsible for the safe custody of the funds and assets of the Society.

The funds of the Society shall be kept in a nationalized Bank and be invested in any securities specified under Section 80 of the Indian Trust Act 1956.

The books of accounts and other records shall be kept at the registered office of the Society and shall be kept open for inspection of the members of the Governing Body in usual office hours and shall be kept open for inspection of the members of the Society at such time and place as the Governing Body directs on a written request made by any member. The Society shall maintain accounts which will be audited annually by a qualified auditor or auditors.
ACCOUNTING YEAR - The accounting year of the Society shall be from April to March of the year following.

20. GENERAL MEETINGS
   a) There shall be two kinds of General Meeting: (a) Annual General Meeting
   b) Special General Meeting.

11) The Society shall hold an Annual General Meeting at least once in any year and not more than 15 months shall elapse between two successive annual general meetings. At least 14 days notice specifying the time, place, the day and hour shall be given to every member of the Society.

111) The quorum for transaction of any business shall be one third of the total number of members in the register present.

(v) The business to be transacted at the annual general meeting shall be:
   a) To confirm the minutes of the last annual general meeting and of special general meetings, if any,
   b) To adopt with or without modification the report of the business of the Society for the previous year,
   c) To pass the accounts of the said year,
   d) To appoint qualified auditors or accountants,
   e) To elect President, all other office-bearers of the Governing Body,
   f) To transfer any other business which has been included in the notice thereof.

v) A special general meeting shall be called by the Secretary if one third members of the Society requisition such meeting specifying the nature of the business to be transacted on the meeting. On receipt of such notice, the Secretary shall hold such meeting within 11 days. In default by the Secretary, the requisitionists shall hold such meeting provided no business other than that specified in the notice shall be transacted.

21. DUTIES OF OFFICERS
   a) President - The President of Association shall be the Chairman of the Governing Body. In the absence of the President, the members present shall elect a Chairman from among themselves.
   b) Vice-President - The Vice-President will perform the duties of the President in his absence.
   c) Secretary - The duties of the Secretary shall be as under:
   i) To convene all meetings of the Society,
   ii) To maintain minute books of all meetings,
   iii) To issue general circular and notices,
   iv) To keep record of proceedings of all meeting of the Governing Body,
   v) To maintain list of members of the Society,
   vi) To sign of behalf of the Society all receipts for all sums received as subscriptions, donations, etc.
11) To carry on correspondence on behalf of the Society and to have custody of records and files of the Society.
12) To carry on day to day routine work of the office of the Society at the Headquarters and have control over the office and its staff,
13) To maintain regular accounts, prepare and submit annual statement of accounts of the Society to the Governing Body and general body,
14) Sign and give pay order on all bills for payment.
15) Transact all other business subject to the direction of the Governing Body.
16) Audit trials shall be submitted to the Governing Body or its appointed Members for auditing.
17) Treasurer
18) He shall collect and receive all sorts of subscriptions, donations and deposits of money and grant receipts thereof.
19) Maintain and keep Cash Books and such other accounts as are necessary.
20) Operate Bank Account jointly with President or the Secretary.
21) Signing terms as per rules and procedures.

All suits and legal proceedings by or against the Society shall be in the name of Secretary or by such person as shall be appointed by the Committee for the occasion.

22. ALTERATION OF RULES AND REGULATIONS

The Governing Body shall have power to make such by-laws and rules and regulations as may be considered necessary in the interest of the Society. These rules and regulations may be altered, annulled and rescinded or added to only by Special Resolutions passed by the members in General Meeting called for the purpose by three fourths majority of members present at such meeting.

23. DISOLUTION

The Society may be dissolved by a resolution to that effect passed by the three fourths of the members of the Society present at a General Meeting. The said meeting shall also decide the manner of disposal of the funds and assets of the Society if any after dissolution.

Certified to be the true of the Rules and Regulations of the Society.

1) S. K. Bansi
2) N. H. Vats
3) B. B. Vats

TRUE COPY